

COLLEGE OF FAMILY PHYSICIANS OF CANADA (CFPC) MAINPRO-M1

The Continuing Health Professional Education Office, Faculty of Medicine, McGill University, will review your activity for Mainpro-M1 accreditation, only if the next **2 pages are completed**. A McGill Faculty of Medicine member or a MUHC member must have substantial input in the planning, organization, development and implementation of the program as stipulated by the College of Family Physicians of Canada (CFPC).

As the Chair of the program, please indicate whether or not you are a member of the McGill Faculty of Medicine or a MUHC member and have been significantly involved in the planning, organization, development and delivery of the program:

ACTIVITY TITLE: _____

Yes – McGill/MUHC Department: _____

No – Please provide the name and contact information of the physician on the planning committee who meets the criteria above. **Please write clearly.**

NAME: _____ **DEPARTMENT:** _____

McGill Faculty or MUHC Member

TELEPHONE: _____ **EMAIL:** _____

This section must be completed by the McGill Faculty member or MUHC member confirming that they have had significant involvement in the planning, organization, development and delivery of the program:

In meeting the criteria above, I accept the responsibility of being the representative of McGill CHPE to:

- ensure the program meets the Mainpro-M1 accreditation standards
and
- conduct an assessment of the program to be submitted to McGill CHPE two months following the completion of the program

Date (yyyy/mmm/dd)

Signature of McGill Faculty or MUHC Representative

This section must be completed by the CFPC or FMOQ member who resides in Quebec and has had substantial involvement in the program planning.

As a CFPC/FMOQ member, I hereby certify that I am a family physician residing in Quebec and I have had substantial input into the planning and development of this program.

Please describe your involvement: Detailed statement or planning meeting minutes indicating involvement.

Please write clearly.

1. What was your involvement as a CFPC/FMOQ member in the planning of the program?

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2. How were the topics selected?

3. How did you communicate with the orator regarding format and learning objectives to be addressed, and what instruction was given?

NAME – Please Print

SIGNATURE – CFPC/FMOQ member who resides in QC

MEMBERSHIP NUMBER:

EMAIL:

TELEPHONE:

FAX:

DATE (yyyy/mmm/dd)

Mainpro-M1 – Eligibility Criteria

Provincial Mainpro M-1: One (1) credit per hour. At least one member of the planning committee must be a family physician residing in Quebec and affiliated with the CFPC (in Quebec FMOQ member acceptable); one member of the planning committee must also be affiliated with McGill and/or MUHC. It is mandatory that he or she has had substantial input into the program and has contributed to the learning needs, learning objectives and selection of the presenters. Furthermore, the content must be relevant to family medicine and all aspects of the program must be pertinent to ethical standards.

National Mainpro M-1: One (1) credit per hour. National accreditation of live CME/CPD activities is granted only through the CFPC national office. National accreditation for online activities may be submitted to the CHPE Office. The activity must meet the following criteria: at least one (1) CFPC member of the planning committee must be from each of the five (5) defined CFPC regions of Canada (British Columbia/Alberta, Saskatchewan/Manitoba, Ontario, Quebec and Atlantic Canada). One member of the planning committee must also be affiliated with McGill and/or MUHC. It is mandatory that committee members have had substantial input into the program and have contributed to the learning needs, learning objectives and selection of the presenters. Furthermore, the content must be relevant to family medicine and all aspects of the program must be pertinent to ethical standards.

Program organizers must visit the website of **The College of Family Physicians of Canada** to ensure that their program meets the organization’s criteria for accreditation.